

Vacancy for the Position of one Key Expert within the Project “Candidacy of Nova Gorica and Gorizia as the European Capital of Culture 2025”

European Group of Territorial Cooperation – EGTC GO is a legal instrument designed to facilitate the implementation and the management of projects in the field of cross-border cooperation, overcoming the difficulties arising from different regulations and procedures. From a legal point of view the EGTC GO is based on the Regulation (EC) No 1082/2006 of the European Parliament and the Council, on the law No 88/2009 of the Italian Parliament and on the founding agreement of its members. EGTC GO is endowed with legal personality within the Italian legal system and it has been registered as a public law organism in the EGTC Register held by the Presidency of the Council of Ministers – Department for the Regional Affairs (No 3/2011). The EGTC GO organizational and functional rules are defined by its statute.

The EGTC GO, as mandated body of the Municipalities of Nova Gorica, Gorizia and Šempeter-Vrtojba, is coordinating the process for the conjunct candidacy of Nova Gorica and Gorizia for the European Capital of Culture in 2025. For the purposes of the application, the municipalities have created a cross-border working group with the tasks of preparing the unitary cultural strategy of the two cities and drafting the cultural program (bid book), coordinating with larger working groups, as expression of the territory. In the first selection phase, the team has created a cultural program (bid book) that highlights the transborder nature of Nova Gorica - Gorizia's territory. In February 2020 the two cities made it into the next round, for the necessities of which a new bid-book, broader and more detailed, has to be presented. For more information about the procedure visit the website of the Ministry of Culture: <https://www.gov.si/zbirke/javne-objave/razpis-za-oddajo-prijav-za-aktivnost-unije-za-evropsko-prestolnico-kulture/>

To support the implementation of the cultural program, EGTC GO has to select one Key Expert, who may avail of a support group, in the field of consultancy for ECOC candidates.

The selection procedure will respect the terms and requisites of the present notice. It will be subject to the comparative evaluation of the curricula sent by candidates with proved specialization and specific technical and professional competences.

All qualified candidates are encouraged to apply to the mentioned position.

EGTC GO will contact the candidates via e-mail address, as indicated in the application form. Further information is provided below:

1. CONTRACTING AUTHORITY

Gruppo Europeo di Cooperazione Territoriale “Territorio dei comuni: Comune di Gorizia (I), Mestna občina Nova Gorica (Slo) e Občina Šempeter-Vrtojba (Slo)” / “Območje občin: Comune di Gorizia (I), Mestna občina Nova Gorica (Slo) in Občina Šempeter-Vrtojba (Slo)”

Registered office: Via Cadorna 36, 34170 Gorizia (Italia)

Tel: 0039 0481 535446

E-mail: info@euro-go.eu

Website: www.euro-go.eu

Responsible for the procedure: Tanja Curto

2. JOB PROFILE

Key Expert in the field of consultancy for the European Capital of Culture candidacy. The Key Expert can have a support group of a maximum of 3 persons.

3. DURATION

Expected contract duration: 12 months.

Provisional commencement date: second half of April 2020

The EGTC GO reserves the possibility of a written extension of the contract, if it recognizes a compelling reason or in order to complete the project or due to force majeure or other circumstances beyond the operator's control.

4. Deadline for submission of the application

6th April 2020 - 12 a.m.

5. LOCATION

The Key Expert will be invited (approximately once a month) to lead a series of trainings for the working group in the area of Gorizia, Nova Gorica, Ljubljana and other locations to be eventually determined by the parties.

6. MAIN ACTIVITIES AND TASKS

Tasks will include:

- Review of preselection phase bid book and EU panel report
- Establishing timetable and activity plan for selection phase
- Recommendations for selection phase bid writing according to new Q&A catalogue
- Development of selection phase bid book content and story
- Bid writing workshops in Nova Gorica / Gorizia at key stages in the process
- Comments and edits on bid book texts
- Advice on bid book presentation and layout
- Advice on organisational structures for implementation
- Support for development of financial and risk management concepts
- Guidance on engagement strategies for stakeholders and citizens
- Advice on further development of artistic programme
- Identification of European project partners
- Interviews for presentation team selection phase
- Support for concept and programme development of EU panel visit (incl. on-site support selecting destinations, briefing participants and coaching the team)
- Coaching for final presentation and Q&A before EU panel

7. GENERAL CONDITIONS AND REQUIRED COMPETENCES OF THE KEY EXPERT

A. General conditions:

- a) Be a national of a Member State of the European Union;
- b) Enjoy his/her full rights as citizen;
- c) Have not been convicted of any criminal offence and have no criminal proceeding pending against him/her;
- d) Have fulfilled any obligations imposed by the applicable laws concerning military/civil service (if applicable)

B. Required competences:

- Have a University level degree, preferably in arts, humanities studies or similar area relevant to the project;
- At least 3 experiences in ECOC consultancy of successful candidates (designated cities);
- Be fluent in English, both oral and written;
- Be proficient in Slovenian or Italian, both oral and written

The components of the **support group** must have experiences consistent with the activities requested and with those declared by the key expert.

8. APPLICATION FORMAT AND DETAILS TO BE PROVIDED

All the CVs must be submitted in Europass format.

EGTC GO has the rights to extend or rebid the deadline for the submission of applications as well as the right to suspend, modify and revoke the procedure for the present selection at any time and whatever the state of progress. To this attempt, the interested parties cannot wield any claim to compensation or indemnity.

The publication of the present notice does not imply any obligation for EGTC GO to award the position neither for the applicant any right to obtain reimbursement or performance from the Group itself.

The candidate shall communicate, in writing, any change related to the address that may occur, after the submission of the application, in order to allow EGTC GO to communicate the selection results.

EGTC GO will not be responsible in case of loss of documents due to wrong indication of contacts or to late or undelivered communication of address change or because of postal or telegraphically disservice not ascribable to EGTC GO.

9. HOW APPLICATIONS MAY BE SUBMITTED

Application must be submitted exclusively in English by email to: info@euro-go.eu , asking for a confirmation of receipt.

The subject “**VANCANCY FOR THE POSITION OF ONE KEY EXPERT ECOC2025**” must be clearly marked in the e-mail containing the application form.

Any application received after the deadline or incomplete will not be considered.

10. SELECTION CRITERIA

The selection criteria are based on the comparison of CVs. For the comparative evaluation the Committee will attribute:

- a maximum ranking of 100 points following the criteria listed in point 7 of the present announcement for the Key Expert CV.
- a maximum ranking of 50 points following the criteria listed in point 7 of the present announcement for the support group CV.

The comparative evaluation is under responsibility of a Committee appointed by the director of EGTC GO and composed by three members and a secretary. The decision of the Committee is incontestable. At the end of the evaluation, the Committee indicates the selected candidate. All the Committee's activities may also be held by videoconference or by written procedure.

The Committee reserves the right to improve the selection with interviews, at its sole discretion, that shall be organized at EGTC GO or may also be held via videoconference. The exact date and time will be communicated directly to the candidates.

The outcome of the evaluation process will be communicated exclusively by publication on EGTC GO website.

11. CONTRACT AND SALARY

The total salary for the consultancy is 35.700,00€ including taxes, VAT, travel expenses and all other expenses and any professional pension funds or similar.

Billing will be performed only by the Key Expert and is inclusive of the cost of its support group.

EGTC GO has the right not to assign the work in case it considers that no applicant fulfils the requested criteria.

The position can be awarded even though just one application is received.

The publication of this notice does not oblige EGTC GO in entrusting the assignment. EGTC GO may revoke at its sole discretion this procedure without competitors having the possibility to claim any rights whatsoever.

The contract will be regulated by Italian law in force and will be written in Italian language; an official English translation will be annexed, if necessary.

12. TREATMENT OF PERSONAL DATA

Personal data will be treated according to the General Data Protection Regulation (EU) 2016/679, for the purpose linked to the execution of the procedures concerning the present selection, as specified in the privacy note on EGTC GO website, which is part of the present public selection notice.

13. RESPONSIBILITY OF THE PROCEDURE

The responsible of the procedure of the present notice (RP) is Mrs. Tanja Curto.

Requests for further information on the present vacancy may be submitted by the deadline of 1st April 2020 to the following e-mail address: info@euro-go.eu.

Gorizia, 20th March 2020

The responsible of the procedure
Tanja Curto