

PERSONAL INFORMATION Romina Kocina



Gender F | Date of Birth 28/04/1978 | Place of Birth Sempeter pri Gorici (Slovenia)  
Nationality Italian and Slovene

PROFESSIONAL EXPERIENCE

From July 7, 2016 till today

**Head of the Joint Secretariat of the Interreg CBC V-A Italy-Slovenia 2014-2020 Programme**

Autonomous Region Friuli Venezia Giulia - Accounting Unit of the Central Directorate for Finance

**Main tasks:**

- coordination, management and supervision of the overall activities headed by the Joint Secretariat of the Interreg V-A Italy-Slovenia 2014-2020 Cooperation Program (overall made up of 5 units - three category C and two category D employees);
- responsible the selection procedures of the operations under the responsibility of the Joint Secretariat and for those identified by the Program Management Authority;
- State Aid Assessment on operations selected for financing and registration of Aid in the Italian National Aid Register (RNA);
- responsible for drafting documents / reports / manuals / financial plans etc. under the responsibility of the Joint Secretariat in the languages adopted by the Program;
- support to the Managing Authority in all its functions, contributing to an efficient and effective management of the Program;
- assistance to the Managing Authority in representing the Program at the Monitoring Committee and externally;
- communication with the Program Partners, the Monitoring Committee, with the Authorities and Program Structures in accordance with the Managing Authority;
- management and coordination of the organization of the meetings of the Monitoring Committee and other scheduled events in line with the Program Communication Strategy;

- follow-up of the decisions of the Monitoring Committee and correct information flow with the final beneficiaries;
- coordination and monitoring of the projects and of the financial plan of the Program;
- coordination of the updating of the Program monitoring system, ensuring its appropriate functionality;
- support to the Managing Authority in the administrative, financial and accounting activities of the Program, as well as in the management of the annual and multi-annual Technical Assistance budget;
- preparation of all the administrative necessary documentation to support the Managing Authority;
- supervision of Program reviews and updating of Program documents;
- verification of the consistency and compliance of the documentation adopted by the Program with EC Regulations, with the decisions of the Program bodies and, where applicable, with the legislation in force in Italy and Slovenia and with that of the autonomous Region of Friuli Venezia Giulia, seat of the Managing Authority.

From July 2007 – to June  
2016

### Responsible for the area Enterprise Funding

Friuli Innovazione, Research and Technology Transfer Centre scarl, via J. Linussio 51, Udine,  
[www.friulinnovazione.it](http://www.friulinnovazione.it)

- Responsible for the area “**Enterprise Funding**”: to inform, educate and support enterprises and researchers in identifying the most appropriate finance instruments, key operating stages, searching for partners and verification of eligibility criteria for European technological research and development programmes, European structural funds, Regional and national Funds.
- Responsible for the **APRE** – Udine help desk: information and assistance to enterprises in order to promote the Italian participation in European research, development and technological innovation with focus on the VII Framework Programme. APRE, Agency for the Promotion of European Research, is a non-profit association based in Rome that counts a network of regional help desks throughout the National territory. ([www.apre.it](http://www.apre.it)).
- **Senior Project manager** at Friuli Innovazione: project ideas development and submission of initiatives on research and technology transfer at regional and EU level (Horizon 2020 – previously VII FP and CIP - Structural Funds and Interreg programmes); Project manager of initiatives applied under the **Interreg IVC** programme, the **Interreg Central Europe** programme, Interreg **South East Europe**, **IPA** and **Interreg Italia-Slovenia**; Project **leader** and **coordinator** of the **INTERREG IV Italia-Austria** Tri ICT project ([www.tri-ict.eu](http://www.tri-ict.eu)), **INCO-NET project** ([www.inco-net.eu](http://www.inco-net.eu)), **Central Europe** CEEM project ([www.ceemproject.eu](http://www.ceemproject.eu)).
- Referent and intermediary for Friuli Innovazione in the European Initiative **IMP<sup>3</sup>rove** - **IM**Provement of **I**nnovation **M**anagement **P**erformance with sustainable **IMP**act for Small and Medium sized Enterprises ([www.improve-innovation.eu](http://www.improve-innovation.eu)); Innovation management project that allow SMEs to evaluate their innovation management capabilities compared at EU level and improve them with the support of experts and trained intermediaries.
- Referent for international relationship and networking related to Friuli Innovazione, Science and Technology Park of Udine.

From January 2011 - to May  
2012

### Consultant

University of Udine, Via Palladio 8 Udine [www.uniud.it](http://www.uniud.it)

- Drafting of research results enhancement plans within the InterValue project - regional cooperation for valorization of research results, funded under the South East Europe (SEE) program

2008 - 2009

### Professor

IAL FVG, Via Oberdan, 22/A Pordenone [www.ialweb.it](http://www.ialweb.it)

Teaching on 7 Framework Program of R&D and project management

From January 2005 – to  
June 2007

### Project manager

Consorzio Friuli Innovazione, Research and Technology Transfer Centre, via J. Linussio 51, Udine, www.friulinnovazione.it

- Collaboration with **APRE Friuli Venezia Giulia** – Udine help desk: information and assistance to enterprises in order to promote the Italian participation in European research;
- from January 2007 Responsible for the APRE help desk and for the area **“Enterprise Funding”**: assistance and information about funding opportunities at regional and European level.
- Project manager in the **Interreg III C Corinna – Cooperation of Regions for Innovation** for Friuli Innovazione, the only Italian partner of the initiative: January 2006 – January 2008 (www.corinna-net.info).

From February 2004 to  
December 2004

**Project manager**

Consorzio Friuli Innovazione, Research and Technology Transfer Centre, via J. Linussio 51, Udine, www.friulinnovazione.it

- Technology Transfer activities in collaboration with the University of Udine indeed the initiative “Campus One” with the aim to facilitate stage periods for students in collaboration with local enterprises.

**EDUCATION AND TRAINING**

February 15, 2022, Trieste	<a href="#"><u>The fulfillment of the technical file on state aid (PA requirement)</u></a> Regione autonoma Friuli Venezia Giulia
April 16, 2021, Trieste	<a href="#"><u>The instruments for granting state aid: de minimis and exemption regulation</u></a> Regione autonoma Friuli Venezia Giulia
October 27, 2020, Trieste	<a href="#"><u>The discipline of access to documents</u></a> Regione autonoma Friuli Venezia Giulia
November 14, 2019, Trieste	<a href="#"><u>Minutes and formalization techniques for decisions in collegial bodies</u></a> Regione autonoma Friuli Venezia Giulia
June 11, 2018, Trieste	<a href="#"><u>The transparency obligations for public administrations (D.Lgs. n.33/2013)</u></a> Regione autonoma Friuli Venezia Giulia
May 21, 2018, Gorizia	<a href="#"><u>The Italian National Register for State Aid (RNA)</u></a> Regione autonoma Friuli Venezia Giulia e Ministero dello Sviluppo Economico
April 10, 2018, Trieste	<a href="#"><u>Understand the evaluation processes and the role of expert evaluators in EU programmes</u></a> APRE Roma
December 18, 2017, Trieste	<a href="#"><u>The discipline of State Aid</u></a> Regione autonoma Friuli Venezia Giulia
December 9, 2015, Udine	<a href="#"><u>Becoming an assessor in Horizon 2020</u></a> Università degli Studi di Udine
November 19, 2013, Trieste	<a href="#"><u>HORIZON 2020 The new Framework for Research and Innovation</u></a> Università degli Studi di Trieste e APRE Roma
August 29-30, 2013, Berlin	<a href="#"><u>EU Funds Policies, Regulations and management – Transition to the next Programming Period 2014 - 2010</u></a> European Academy for Taxes, Economics & Law
May 29, 2013, Udine	<a href="#"><u>Select the new collaborators</u></a> Camera di Commercio di Udine – Azienda Speciale Ricerca & Formazione
February 17, 2011, Udine	<a href="#"><u>Business development and private equity - New scenarios of synergies and business growth</u></a> Camera di Commercio di Udine e Consorzio Friuli Formazione
October 1-2, 2009, Roma	<a href="#"><u>Identification and development of innovation projects for clusters of SMEs</u></a> IPI Istituto per la Promozione Industriale

- July 14, 2009, Trieste **Training course to develop Coordination and Support projects (CSA actions) under the VII FP**  
 APRE Roma e Area Science Park
- December 16, 2008, Udine **Training course for evaluators of project proposals of the VII Framework Program for Research and Technological Development**  
 APRE Roma e Università degli Studi di Udine
- October 23, 2008, Trieste **The administrative and contractual aspects of the VII RTD Framework Program of the European Union**  
 APRE Roma e Università degli Studi di Trieste
- June 12, 2008, Roma **Training to the APRE Help desks – Consortium Agreement and IPR**  
 APRE Roma
- January 24, 2008, Udine **LexAlp project: the quadrilingual legal glossary of the countries of the Alpine Convention**  
 Regione Autonoma Friuli Venezia Giulia – Servizio relazioni internazionali, comunitarie e autonomie locali
- July 14, 2006, Udine **SMEs and Research: new opportunities for innovation with the European Union. Anticipations of the 7th FP of R&ST 2007-2013**  
 APRE Roma
- December 16, 2005, Trieste **Opportunities for meetings between public research and the business world: a key to success for the development of the territory**  
 AREA Science Park
- 1997 – 2003, Trieste **Bachelor in Political Sciences**  
 Università degli Studi di Trieste  
 International orientation / International law  
*Degree topic: "The Legitimacy of the NATO Intervention in Kosovo"*
- 1993 – 1997, Gorizia **Diploma in foreign languages**  
 Istituto Tecnico Statale "G. D'Annunzio", Gorizia  
*Foreign languages: English, German, Spanish*
- July 1996, Los Angeles **EF International School of English (Intensive Course)**  
 EF INTERNATIONAL SCHOOL OF ENGLISH (Intensive Course) - California State University of Northridge, Los Angeles

**PERSONAL SKILLS**

Mothertongue Italian and Slovene

**Other languages**

	COMPREHENSION		SPOKEN		WRITTEN
	Listening	Reading	Interaction	Speaking	
Sloven	C2	C2	C2	C2	C1
English	C2	C2	C2	C2	C2
Spanish	C1	C1	C1	C1	C1
German	B2	B2	B1	B1	B1

Levels: A1/2 basic - B1/2 intermediate - C1/2 advanced  
 Common European Framework of Reference for Languages

## Communication skills

excellent interpersonal skills and communication skills developed in the context of foreign missions with the regional delegations of Confindustria and Unioncamere FVG where meetings and working tables were always provided, and in the management of R & D & I projects of Friuli Innovazione; in particular, in the context of the projects, communication and dissemination activities of the results are always provided, which therefore imply the organization of events, workshops and seminars. Skills further developed and improved within the Interreg Italy-Slovenia Program. The teaching activity carried out as contact person of the APRE Office in Udine also allowed me to develop good presentation and communication skills

## Organizational and management skills

Excellent organizational skills developed already from the university period (in which I reconciled study and work) and further developed in the context of the collaboration with the Apre FVG - Udine of Friuli Innovazione desk with regard in particular to the organization of events / seminars / workshops; as part of Spazio Impresa di Friuli Innovazione in which I coordinated and developed a completely new service area of the Udine Science and Technology Park, coordinating a working group composed of 5 units; as part of the Joint Secretariat of the Interreg Italy-Slovenia Program where, once the programming had started, I managed to coordinate a group of five people in support of the Managing Authority and with excellent Program performance. Ability to coordinate working groups acquired within the Interreg Corinna project (European project of interregional collaboration which involved partners from Austria, Slovenia, Hungary and Germany), in particular with the role of work package leader of the related action to the expert groups - coordination of groups of international experts and organization of thematic working groups to encourage the development of interregional cooperation: one of the working groups was dedicated to the scientific and technological parks of the project partner regions (Friuli Venezia Giulia, Carinthia, Styria, Burgenland, West Transdanubia and Slovenia). In the period 2008-2011 coordinator of the Interreg Italy-Austria TRI ICT project (partner: Friuli Innovazione, BIC FVG, University of Udine, University of Trieste, CReS, Lakeside Labs, University of Alpe Adria in Klagenfurt); later coordinator of the Interreg Italy-Austria INCO-NET project (partner: Friuli Innovazione, Development Agency of Carinthia and La Fornace di Asolo Foundation) and coordinator of the Interreg Central Europe CEEM project (partner: Friuli Innovazione, Regione FVG, Fondazione Bruno Kessler, Josef Stefan Institute, Spirit Slovenia, Cleaner Production Center of Graz, SFG, Bay Zoltan Foundation, NORRIA). The coordination of the projects included the management of the related teams, the management of activities and reporting, as well as the monitoring of the respective budgets and spending trends.

Technical and Professional skills

Technical skills acquired within Friuli Innovazione: ability to develop projects based on programs financed through the Structural Funds and other EU funds (VII Framework Program before, now H2020), national funds and regional funds for R&D; ability to manage projects and coordinate partnerships at an Italian and international level; ability to report on projects financed through EU, national and regional funds; ability to coordinate multilingual work groups and staff selection; problem solving orientation. These skills were acquired during the collaboration with Friuli Innovazione starting from 2004 and further matured thanks to the opportunity to be part of the management and development team of the Luigi Danieli Science and Technology Park in Udine which since 2007 has worked on the development of this new reality both by acquiring new spaces over time and by proposing new services for businesses throughout the region. Administrative skills acquired within the Joint Secretariat as regards the management of a Program.

Excellent capacity in project development on different EU programmes, regional and national funds opportunities in the field of Innovation and R&D. Project management and coordination at National and International level; project financial reporting capacity. Those competences have been acquired thanks to the collaboration with Friuli Innovazione since 2004.

Project manager/Project leader in the following European and national/Regional funded initiatives:

- **Central Europe programme** – Strategic projects –Clustrat “Boosting Innovation through new cluster concepts in support of emerging issues and cross-sectoral themes” (2011-2014)
- **Central Europe programme** – CEEM Central Environmental Energy management as a kit for survival (2012 – 2014) – Project leader
- **Interreg Italia-Austria** –TRI ICT (2008 – 2011) – Project leader
- **Interreg Italia-Austria** – INCO-NET (2012 – 2014) – Project leader
- **IPA-CBC ADRIA-HUB** (2012-2014)
- **Interreg Italia-Slovenia** – IPforSMEs (2011-2013)
- **Interreg Italia-Slovenia** – SHARTEC (2012 – 2014)
- **Erasmus for Young Entrepreneurs European programme** –Exe Prize, Exe More, Exe Prize3 (2008 – 2013)
- Regional Law 19/2000 (International cooperation projects) –INCO Cooperazione Innovativa per una Crescita Competitiva (2011 – 2013) in **Serbia**
- Europe Aid – **Vojvodina Metal Cluster** (2011-2013) in Serbia
- **FP7-PEOPLE**-Researcher’s Night 2011 e **FP7-PPEOPLE**-Researcher’s Night 2012
- **Interreg IIIC** – CORINNA (2006-2008)
- Regional Law 26/2005 art. 21– Progetto ITIM (2007 – 2011)
- Regional Law 26/2005 art. 21 - Progetto FVG-R2B Ricerca per la Competitività (2011 – in corso)
- Regional Law 26/2005 art. 21 – Progetto Filiera della Sedia 100% made in FVG (2007 – 2010)
- Regional Law 26/2005 art. 23 – Progetto InfoBC Informatica per i Beni Culturali (2008 – 2011)

IT skills

Operating systems and widely used computer applications (Windows, Office, Word, Excel, Acrobat) Knowledge of Lotus Notes and Lotus Sametime collaborative software, Lotus Quickr

Knowledge and use of the Gifra system in use by the regional administration and the Sharepoint document sharing platforms.

Knowledge of the GGP2 system (system used by the Program for the acquisition of reports)

Other skills

6 February 2013 - general training course (4 hours) and specific training (4 hours) on health and safety at work as defined by the State Regions Agreement of 21.12.2011

October 23, 2009 - Type "B" Medium Risk Fire Fighting Course of 8 hours according to D.M. 10/03/98

Driver licence

Patente A e B

ADDITIONAL INFORMATION

## Publications

*Interregional Innovation Policy – Opportunities and Challenges in the Alps-Adriatic Region*, KWF Kärntner Wirtschaftsförderungs Fonds (2008)

“Un’ esperienza di cambiamento nel distretto della sedia – Il valore di un’idea sta nel metterla in pratica”, a cura di G. Bortoluzzi e R. Kocina, ed. Forum (2009)

## Working groups and other

2011 – 2012 – collaboration with the University of Udine as External expert in Financing for Business planning within the South East Europe Project - INTERVALUE

2011 - 2012 - member of the APRE working group on “SMEs and ICT in HORIZON 2020”

2011 – support to the elaboration of the Position Paper on HORIZON 2020 for the Region FVG – Central Directorate for University, Research and Training

2010 – member of the APRE working group on “Public Private Partnership” – In view of the new EU programming period, in particular with focus on the 7 FP, the main objective of the working group is to analyze the main adopted instruments for the cooperation among public and private sector in the field of RTD.

2010 – member of the EU Expert list of the Region Friuli Venezia Giulia (still member of) 2008 – 2009 Teaching by IAL FVG in Pordenone on VIIPQ e EU project development.

July 1996 - EF INTERNATIONAL SCHOOL OF ENGLISH (Intensive Course) - California State University of Northridge, Los Angeles.

## Personal data

*I authorize the use of my personal data in accordance with Italian Privacy Protection Law (30/06/2003, n.196/03)*